

TUNBRIDGE WELLS U3A

Minutes of the 28th Annual General Meeting held at the Camden Centre, Tunbridge Wells, Thursday 20 June 2019 at 2.30pm

1. Welcome and Apologies for Absence

The Chairman, Sue Brimlow, welcomed members to the meeting. The meeting was attended by 141 people and therefore quorate. She announced that there would be strawberries and cream and a glass of 'bubbly' after the meeting.

She also reported that, in addition to the apology from David and Jill Scott, departing Treasurer and Accounts Manager, there had also been a further 20 apologies: Liz and Dick Bell, Christine Thompson, Jacquie and Don Sandford, Jonathan Farley, Maggie Fraser, Val McCoy, Graham and Jeanette Brown, Marion Short, Stuart McTavish, Marjorie Winch, Pauline Berry, Stephen and Anette Parris, Andre Conan, Adrian and Angela Moss and Bill Rowntree.

2. Minutes of the 2018 Annual General Meeting

Copies of the Minutes of the 2018 AGM had been distributed prior to the meeting. Acceptance of the minutes was proposed by Jean Bricknell and seconded by Paulette Pollock. They were unanimously approved by the members present.

3. Matters Arising

There were no matters arising.

4. Chairman's Report

The Chairman, Sue Brimlow, read out her Report, a copy of which is attached to these Minutes and which also appears on the website.

She reported that the major task of the last year had been to comply with the new GDPR legislation. This had involved changes to application and renewal forms, the introduction of new policies and checks to ensure all member details were up to date. The National Office recommendation to use 'legitimate interest' will be used and all members will be required to complete a renewal form.

She outlined the changes to the committee and acknowledge the work done by David and Jill Scott over the last 4 years. They had been instrumental in our U3A being one of the first groups to adopt the Beacon membership system. She also highlighted the other changes to the Committee and thanked Sandra McDonald, Joan Young, Suzette Elliot-West, Carol

Woodman, Marilyn Smart, Jean Bricknell, Linda Bateup, Siobhan O'Connell and the AV team for all their assistance during the year and acknowledged the contributions of Adrian Twiner and Margot Pierson.

The membership had fluctuated but was now close to 1100. Many new groups had been introduced over the year. Sue thanked everybody for their support and hoped they would enjoy a glass of bubbly and strawberries and cream after the meeting.

5. Treasurer's report

In the absence of David Scott, Joe Croker, the Independent Examiner, gave the Treasurer's report that had been prepared in the form of a Powerpoint presentation by the Treasurer.

- He described the function of the Treasurer and advised that the new auditors were Meekins Shah.
- He outlined the way the Beacon system worked and how data confidentiality was protected. More individuals and groups were now using the system. The Champions had been very supportive.
- The signed accounts had been published and circulated to all members. He outlined the situation regarding income and expenditure.
- There was a net surplus of funds on the balance sheet which is in line with Charity Commission recommendations.

The Chairman thanked Mr. Croker for his presentation and asked if there were any questions.

One member asked if there would be a reduction in the subscription. The chairman advised that this would be kept under review bearing in mind that the capitation charge is increasing.

Another member asked about when the renewals were due. The Chairman advised that this takes place in September, at which time all members would have to complete a renewal form and check all contact details.

6. The Chairman to:

ask for a single vote to cover all three sections

- a) to receive and approve the examined accounts for the year to 31 March 2019
- b) to give a vote of thanks to the Independent Examiner
- c) to approve the independent Examiner for 2019-2020

This was proposed by Linda Bateup and seconded by Di Brown.

7. Election of Officers/Trustees

There was a requirement for the election of 2 Officers and 2 additional Trustees. As one of the Officers was Sue Brimlow, the secretary, Wendy Maher read out the nominations for these posts as follows:

Chairman Sue Brimlow proposed by **Bridget Sands** and seconded by **Gillian Anderson**

Hon Treasurer David Brimlow proposed by **David Britton** and seconded by **Lorraine Sams**

Outings Co-ordinator Joan Young proposed by **David Brimlow** and seconded by **Lorraine Sams**

Short Breaks Sandra McDonald proposed by **David Brimlow** and seconded by **Wendy Maher**

These appointments were passed unanimously.

8. Date of next AGM

The next AGM will be held on 18 June 2020